## Department of Social and Health Services Olympia, Washington

## **ELIGIBILITY A-Z MANUAL REVISION**

Revision #

Category / Section

Issued

Revision Author
Division

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REMOVE INSERT

Clarifying Information – Social Security

Number requirements

Worker Responsibilities – Social Security

Number requirements

Clarifying Information – Social Security

Number requirements

WAC 388-476-0005 Social security number requirements.

Worker Responsibilities – Social Security

Number requirements

## Summary

Clarifying Information – Social Security

Number Requirements

Clarifies procedures to remove individuals who fail to provide or apply for SSN without good cause and includes medical in this process.

Worker Responsibilities – Social Security Number requirements

Adds procedures for medical assistance under applying for an SSN – workers must set an alert and follow up within 60 days if the client has not provided the SSN.

Clarify that we do not code SSN fields for F05 newborns even if you have a SSN application. This will need to be updated at review for F06.

Update Good Cause section and who remains eligible without a SSN. Removed ETR process – no longer needed as client

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has to have good cause or will be denied or removed.

Removed the reference that children are not terminated for a parent's failure to provide a SSN. The children will be denied or terminated if the parent does not have good cause.